

**SPECIAL COUNCIL MEETING, 430 WESTFIELD AVE., CLARK NJ**  
**October 5, 2015**

**ROLL CALL:**

Present: Council Members Albanese, Barr, Hund, Mazzarella, O'Connor, Toal, Smith

Also Present: Mayor Bonaccorso; John Laezza, Business Administrator; Joseph Triarsi, Township Attorney; Edith Merkel, Township Clerk.

The Special Meeting of the Municipal Council of the Township of Clark was called to order at 7:30 P.M. by Council President Smith. He asked all present to participate in a moment of silence, following the salute to the Flag.

**PLEDGE OF ALLEGIANCE TO THE FLAG - MOMENT OF SILENCE**

This meeting is in compliance with the Open Public Meetings Act as adequate notice of this meeting has been provided by sending written advanced notice of at least 48 hours to the Union County Local Source, and Star Ledger, by posting such Meeting Agenda on the Bulletin Board in Town Hall reserved for such announcements and the filing of said Notice with the Township Clerk of Clark. Formal action may be taken at this meeting.

**RESOLUTIONS:**

**Resolution 15-121**

**RESOLUTION ESTABLISHING THE FISCAL POLICY FOR THE APPROPRIATE  
LEVEL OF FUND BALANCE**

**WHEREAS** it is important that government entities create fiscal policies to provide guidance in the management of fiscal operations; and

**WHEREAS** in managing said fiscal operations it is essential that Clark Township maintain adequate levels of Fund Balance to minimize current and future financial risks; and

**WHEREAS** an adequate amount of Fund Balance will assist to ensure that the municipal tax rate is stabilized, that tax rates are managed over multiple fiscal years, cash flow is adequate to meet operating cost demands and funds are available for emergency response situations; and

**WHEREAS** credit rating agencies monitor levels of Fund Balance in order to evaluate the Township's creditworthiness and projected fiscal outlook; and

**WHEREAS** predictability and volatility of revenues and expenditures must be considered when establishing the amount of revenue to be anticipated for Fund Balance in each budget year.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Township of Clark, County of Union, State of New Jersey that the Fund Balance remaining after determining an amount as anticipated budget revenue should be a minimum of one month’s general revenues other than the current year anticipated amount to be raised by taxation; and

**BE IT FURTHER RESOLVED** that the minimum balance threshold be obtained at year-end.

Moved by Councilman O’Connor, seconded by Councilwoman Albanese

Discussion:

John Laezza: Council President and Members of Council...down through the years I’ve had an unwritten rule of fiscal policy related to the maintenance of a fund balance for emergencies. This package of procedures that we are discussing tonight is the concept why they want it in writing, so I put together a resolution to acknowledge it in writing. We keep it better than this.

No further discussion

Council President Smith directed roll call:

Aye: Albanese, Barr, Hund, Mazzarella, O’Connor, Toal, Smith

\*\*\*\*\*

**Resolution 15-122**

**WHEREAS** the Township of Clark has availed itself of the right to purchase materials, supplies and equipment under contracts for such materials, supplies and equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury pursuant to N.J.S.A. 40A:11-12 and as authorized by Township Resolution 15-23; and

**WHEREAS** the township wishes to purchase and install 4RE In-Car HD Camera System (11 units) as follows:

Advanced Electronics Design            NJ State Contract #A81300  
dba Patrol PC  
344 John Dietsch Blvd.  
North Attleboro, MA 02763

Equipment List:

4RE In-Car HD Camera System (11 units) including an Evidence Library Server, Software, Video Storage, Charging Stations, Set Up and Installation and 3-year warranty  
Total equipment and installation price \$81,092.00

**WHEREAS** the Business Administrator recommends the utilization of this contract on the grounds that it meets all industry standards; and

**WHEREAS** the Chief Financial Officer has certified the availability of funds for this contract in Capital Ordinance #15-16.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of Township of Clark, County of Union, State of New Jersey that it hereby authorizes the purchase and installation of In-Car Cameras as described above.

Moved by Councilman Mazzarella, seconded by Councilman Hund

Discussion:

John Laezza: Basically if you recall we passed an ordinance regarding camera equipment. This is a resolution so that we can purchase them through the state contracts.

Councilman Toal: Mr. President...again last meeting the Chief gave a detailed explanation about how this was going to be acquired, how it was going to be used, and how it was going to be maintained. And from that explanation I will be fully supporting it for the safety of our men.

Council President Smith: I think we all agree on that.

No further discussion

Council President Smith directed roll call:

Aye: Albanese, Barr, Hund, Mazzarella, O’Connor, Toal, Smith

**DISCUSSION:**

**CY 2015 Best Practices Inventory**

Prepared and certified by John Laezza, Chief Administrative Office and Terance O’Neill, Chief Financial Officer – This discussion is held for the Governing Body’s acknowledgement in compliance with the guidelines set forth by the New Jersey Division of Local Government Services in Local Finance Notice 2015-17 dated September 9, 2015. The discussion will be incorporated into the minutes of this meeting.

John Laezza: Basically the best practice is something that was put together by an attorney in the State of New Jersey. He put some words together as to what they believe is the best way to run a community. There are a number of communities that have to do it. Basically they probably use our community as their example to make it work the proper way. The township scored eighty-eight percent out of a hundred which just says there’s no penalty and there will be no state aid removed.

Councilman O’Connor: So it entitles us to full state aid, no penalties.

John Laezza: Full state aid.

Councilman O'Connor: Great job thank you.

No further discussion

**PUBLIC COMMENTS:**

Each person addressing the Council shall first give his/her name and address to the Clerk. All remarks shall be addressed to the Council as a body and shall not exceed 10 minutes in duration.

Council President Smith opened the public portion of the meeting

Seeing no one coming forward Councilwoman Albanese made a motion to close the public portion of the meeting, seconded by Councilman Hund

Council President Smith directed roll call:

Aye: Albanese, Barr, Hund, Mazzarella, O'Connor, Toal, Smith

**MAYOR, COUNCIL AND PROFESSIONAL COMMENTS:**

Mayor Bonaccorso: I'll wait until the next meeting.

Councilwoman Albanese: No comments.

Councilman Barr: No comments.

Councilman Hund: No comments.

Councilman Mazzarella: No comments.

Councilman O'Connor: No comments.

Councilman Toal: No comments.

Council President Smith: No comments.

John Laezza: No comments.

Attorney Triarsi: No comments.

**ADJOURNMENT:**

Motion to adjourn was made by Councilman O'Connor, seconded by Councilwoman Albanese

Council President Smith directed roll call:

Aye: Albanese, Barr, Hund, Mazzarella, O'Connor, Toal, Smith

APPROVED

\_\_\_\_\_  
WILLIAM F. SMITH  
Council President

ATTEST:

\_\_\_\_\_  
EDITH L. MERKEL, RMC  
Township Clerk