

**AGENDA
SPECIAL COUNCIL MEETING
430 WESTFIELD AVE., CLARK, NJ 07066
October 5, 2015
Municipal Building, Room 30
7:30 PM**

ROLL CALL:

Councilwoman Albanese _____	Councilman Mazarella _____
Councilman Barr _____	Councilman O'Connor _____
Councilman Hund _____	Councilman Toal _____
	Council President Smith _____

PLEDGE OF ALLEGIANCE TO THE FLAG: MOMENT OF SILENCE

This meeting is in compliance with the Open Public Meetings Act as adequate notice of this meeting has been provided by sending written advanced notice of at least 48 hours to the Union County Local Source, and Star Ledger, by posting such Meeting Agenda on the Bulletin Board in Town Hall reserved for such announcements and the filing of said Notice with the Township Clerk of Clark. Formal action may be taken at this meeting.

RESOLUTIONS:

1. Establishing the Fiscal Policy for the Appropriate Level of Fund Balance
2. Authorizing the purchase of Police In-Car Cameras under State Contract in the amount of \$81,092.00

DISCUSSION:

3. **CY 2015 Best Practices Inventory**
Prepared and certified by John Laezza, Chief Administrative Officer and Terance O'Neill, Chief Financial Officer –This discussion is held for the Governing Body's acknowledgement in compliance with the guidelines set forth by the New Jersey Division of Local Government Services in Local Finance Notice 2015-17 dated September 9, 2015. The discussion will be incorporated into the minutes of this meeting.

PUBLIC COMMENTS:

Each person addressing the Council shall first give his/her name and address to the Clerk. All remarks shall be addressed to the Council as a body and shall not exceed 10 minutes in duration.

MAYOR, COUNCIL AND PROFESSIONAL COMMENTS:

ADJOURNMENT:

TOWNSHIP OF CLARK

Resolution _____

October 5, 2015

1

RESOLUTION ESTABLISHING THE FISCAL POLICY FOR THE APPROPRIATE LEVEL OF FUND BALANCE

Motion _____ Second _____

WHEREAS it is important that government entities create fiscal policies to provide guidance in the management of fiscal operations; and

WHEREAS in managing said fiscal operations it is essential that Clark Township maintain adequate levels of Fund Balance to minimize current and future financial risks; and

WHEREAS an adequate amount of Fund Balance will assist to ensure that the municipal tax rate is stabilized, that tax rates are managed over multiple fiscal years, cash flow is adequate to meet operating cost demands and funds are available for emergency response situations; and

WHEREAS credit rating agencies monitor levels of Fund Balance in order to evaluate the Township's creditworthiness and projected fiscal outlook; and

WHEREAS predictability and volatility of revenues and expenditures must be considered when establishing the amount of revenue to be anticipated for Fund Balance in each budget year.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Clark, County of Union, State of New Jersey that the Fund Balance remaining after determining an amount as anticipated budget revenue should be a minimum of one month's general revenues other than the current year anticipated amount to be raised by taxation; and

BE IT FURTHER RESOLVED that the minimum balance threshold be obtained at year-end.

ATTEST:

APPROVED:

EDITH L. MERKEL, RMC
Township Clerk

WILLIAM F. SMITH
Council President

Res15/10-5 Fiscal Policy of Fund Balance
Aye Nay Abstain Absent

Albanese _____
Barr _____
Hund _____
Mazzarella _____
O'Connor _____
Toal _____
Smith _____

TOWNSHIP OF CLARK

Resolution _____

October 5, 2015

2

Motion _____ Second _____

WHEREAS the Township of Clark has availed itself of the right to purchase materials, supplies and equipment under contracts for such materials, supplies and equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury pursuant to N.J.S.A. 40A:11-12 and as authorized by Township Resolution 15-23; and

WHEREAS the township wishes to purchase and install 4RE In-Car HD Camera System (11 units) as follows:

Advanced Electronics Design NJ State Contract #A81300
dba Patrol PC
344 John Dietsch Blvd.
North Attleboro, MA 02763

Equipment List:
4RE In-Car HD Camera System (11 units) including an Evidence Library Server, Software, Video Storage, Charging Stations, Set Up and Installation and 3-year warranty

Total equipment and installation price \$81,092.00

WHEREAS the Business Administrator recommends the utilization of this contract on the grounds that it meets all industry standards; and

WHEREAS the Chief Financial Officer has certified the availability of funds for this contract in Capital Ordinance #15-16.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of Township of Clark, County of Union, State of New Jersey that it hereby authorizes the purchase and installation of In-Car Cameras as described above.

ATTEST:

APPROVED:

EDITH L. MERKEL, RMC
Township Clerk

WILLIAM F. SMITH
Council President

Res15/10-5StateContractIn-Car Cameras
Aye Nay Abstain Absent

Albanese _____
Barr _____
Hund _____
Mazzarella _____
O'Connor _____
Toal _____
Smith _____