

TOWNSHIP OF CLARK

BINGO PACKET CONSISTS OF THE FOLLOWING

APPLICATION FOR BINGO, SUBMIT FOUR COPIES, ALL COPIES MUST HAVE ORIGINAL SIGNATURES AND NOTARIZED. ONE (1) COPY OF APPLICATION ATTACHED

BINGO: \$20.00 for each occasion (due at the time the application is filed)

State Fee: make checks out to LGCCC

Township Fee: make checks out to Township of Clark

SUBMIT APPLICATIONS TO CLERK'S OFFICE AS FOLLOWS:

ORIGINAL REGISTRATION CERTIFICATE (ID #) FROM LEGALIZED GAMES MUST BE SHOWN WHEN YOU DROP OFF A BINGO LICENSE APPLICATION

- 1. COMPLETE FOUR (4) COPIES OF THE BINGO APPLICATION**
- 2. IF PREMISES ARE RENTED: FORM 10-A AND FORM 21 MUST BE ATTACHED TO EACH COPY OF BINGO APPLICATION (form attached)**
- 3. IF PREMISES ARE DONATED: LETTER OF DONATION MUST BE ATTACHED TO EACH COPY OF BINGO APPLICATION (form attached)
NJAC 13:47.3(c)**

REPORT OF OPERATION: mailed directly to LGCCC by the Organization

**NJ DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF CONSUMER AFFAIRS
LEGALIZED GAMES OF CHANCE CONTROL COMMISSION
PO BOX 46000
NEWARK, NEW JERSEY 07101**

PLEASE NOTE: Effective January 10, 2007, Ordinance 06-21, pursuant to N.J.A.C. 13:47-1.1 the Township Clerk shall perform the duties of the issuing authority for the approval of the granting of bingo licenses. There is a waiting period of 14 days for license to be approved by Legalized Games of Chance Control Commission

Pocketbook or Merchandise Bingo

Sample of Schedule of Games and Prizes (see attached)

Prizes must not exceed \$3,000.00

Cost to Play: see samples below

Cost to Play

\$40.00 for 12 games, 4 face cards per game

\$15.00 for a full extra set

Cost to Play

\$35.00 for 12 games, 4 face cards per game

\$10.00 for a full extra set

Cost to Play

\$30.00 for 10 games, 4 face cards per game

\$2.00 for extra single face

Cost to Play

\$25.00 for 10 games, 3 face cards per game

\$1.00 for extra single face

Example of wording that must be on Schedule of Games and Prizes below

- **No person under 18 years of age will be permitting to play Bingo.**
- **Please silence all cell phones during game play.**
- **It is the responsibility of the winner to make sure they are heard by the caller.**
- **When more than one player is found to be the winner on the call of the same number in the same game, the designated prize shall be divided as equally as possible; and when division is not possible, substitute prize, whose aggregate value shall not exceed that of the designated prize, shall be awarded, but such substitute prizes shall be of equal value to each other.**

If an organization is holding a Bingo and using a school as the facility, in order to issue the license for their event at any school in town, LGCCC requires a letter of donation from a registered organization such as the PTA stating that they are allowing the organization to use the facility at no charge. See NJAC 13:47.3(c) below.

NJAC 13:47.3(c) states:

Qualified organizations registered with the Control Commission may donate their premises to another qualified organization, licensed to conduct bingo, but may not make any change for services rendered for such license.

NJAC 13:47.3(c) states:

No renter shall rent, or allow the use of, any premises for Bingo to be conducted by a licensed organization unless such renter is either itself a qualified organization holding a valid license issued by the municipality in this State for the conduct of Bingo for a period including the date of such rental or use, or is a licenses renter holding a valid license issued by the commission for the specific premises.

Sample

Pocketbook Bingo

Game #	Pocketbook	Price	Card Color	Winning Pattern
1	Coach with Fuchsia Trim	395	Blue	H
2	Coach – Black Material	250	Orange	L
3	London Fog – Black	175	Green	Missing Link
4	Dooney & Bourke - Black	198	Yellow	Layer Cake
5	Coach with orange trim and matching umbrella	395 65	Pink	Any Bingo – No 4 Corners
6	Dooney & Bourke - Disney Backpack	248	Gray	Butterfly
7	Dooney & Bourke - Tan leather	248	Olive Green	Inside Round Robin
8	Michael Kors - Light Blue	268	Brown	I
9	Coach – Black with Bracelet	195 95	Red	X
10	Coach – Pewter	450	Purple	Black Out/Full Board
	Total Worth	\$2982		

Cost to Play

- \$25 for 10 games; 3 face game cards per game
- \$1 for extra single face

Rules

- *No person under 18 years of age will be permitted to play bingo*
- All cell phones are to be silenced during game play
- It is the responsibility of the winner to make sure they are heard by the caller
- When more than one player is found to be the winner on the call of the same number in the same game, the designated prize shall be divided equally as possible: and when division is not possible, a substitute prize, whose aggregate value shall not exceed that of the designated prize, shall be awarded, but such a substitute prize shall be of equal value to each other.

Sample

Welcome to the

BINGO Night

, 20.

Polish Cultural Foundation 177 Broadway Clark, NJ 07066

Game Board Color		Game	Designer Purse	Average Retail
Green	1	Regular Bingo (anyway)	Coach	\$ 395
Magenta	2	Letter X (with free space)	Vince Camuto	\$ 278
Gold	3	Hollow Diamond	Coach	\$ 195
Peach	4	Line & Four Corners	Dooney & Burke	\$ 228
Grey	5	Six Pack	Michael Kors	\$ 258
Dark Blue	6	Four Brackets	Vince Camuto	\$ 198
Yellow	7	Crazy Kite Lower Right (see example)	Dooney & Burke	\$ 198
Pink	8	Letter E	Michael Kors	\$ 228
Brown	9	Two Hard Way Straight Lines (see example)	Michael Khors	\$ 158
Orange	10	Letter A	Kate Spade	\$ 278
Light Blue	11	Checker Board	Longchamp	\$ 220
Black	12	Black Out (Full Board)	Coach	\$ 350

> Cost to play is \$35.00 for 12 games. 4 face cards per game. \$10.00 for a full extra set.

> No person under the age of 18 years old will be permitted to play Bingo

> Please silence all cellphones during play

> It is the responsibility of the winner to make sure they are heard by the caller

> When more than one player is found to be the winner on the call of the same number in the same game, the designated prize shall be divided as equally as possible; and when division is not possible, substitute prizes, whose aggregate value shall not exceed that of the designated prize, shall be awarded, but such substitute prizes shall not be equal value to each other!



New Jersey Office of the Attorney General
 Division of Consumer Affairs
 Legalized Games of Chance Control Commission
 124 Halsey Street, P.O. Box 46000
 Newark, N.J. 07101
 (973) 273-8000

LGCCC Form 10-A
Statement of Landlord

(To be attached to each copy of the Bingo Application when premises are rented.)

 Name of the organization to conduct bingo

 Address

 Identification number

State of: _____

County of: _____

I, _____, being duly sworn on my oath depose and say that :

1. I am an authorized officer, namely the _____ of _____, in which the lessor of the premises to be rented, described in the annexed application.
2. The address of the lessor is: _____
3. The rent to be charged and paid for the premises is \$ _____ for each occasion, including facilities, fixtures and equipment.
4. (Complete the applicable clause)
 - A. The lessor is licensed to conduct bingo holding License No. _____ issued by the Governing Body of _____.
 - B. The lessor is licensed as a rentor holding License No. _____.
5. The rental to be charged and paid is reasonable and is not in excess of the rental ordinarily charged for the use of the premises other than for games of chance.
6. I understand that no charge may be made on a percentage basis, or according to the number of persons attending, and that bingo equipment may not be leased for a charge.
7. Attached to this statement there is a copy of the Lease Agreement.

 Signature of Authorized Officer

Sworn and subscribed to before me this _____

day of _____, _____

Month

Year

 Name of Notary Public (please print)

 Signature of Notary Public

Affix Seal Here



New Jersey Office of the Attorney General
 Division of Consumer Affairs
 Legalized Games of Chance Control Commission
 124 Halsey Street, P.O. Box 46000
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LGCCC Form 21
Declaration of Trust

_____, an organization qualified to conduct games of chance under the Bingo and Raffles Licensing Law in the State of New Jersey and registered with the Control Commission with the Identification Number _____, hereby declares that all funds that it receives from the rental of its premises for the conduct of bingo games will be devoted to purposes authorized by the Bingo Licensing Law.

 Signature of Elected Officer

State of: _____

County of: _____

Be it remembered on this _____ day of _____, 20 _____ before me the subscribed, _____ personally appeared, who being by me duly sworn/affirmed on his oath says that he/she is the _____ of _____.

Title

Organization

Sworn and subscribed to before me this _____

day of _____, _____

Month

Year

 Name of Notary Public (please print)

 Signature of Notary Public



LETTER OF DONATION

This is a letter of donation from the _____

We are a registered organization with LGCCC with the ID# _____

we are allowing the _____

the use of the _____

at our facility located at _____

on _____

Authorized Officer

Date



New Jersey Office of the Attorney General
 Division of Consumer Affairs
 Legalized Games of Chance Control Commission
 124 Halsey Street, 6th Floor, P.O. Box 46000
 Newark, New Jersey 07101
 (973) 273-8000

Application for a Bingo License

Application No. **BA** _____
 Identification No. _____

Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.

Please print clearly.

Name of municipality: _____

Part A - General

1. Name of applying organization: _____
- 2a. Street address of headquarters: _____
- b. Mailing address (if different): _____

3. List date(s) and hours for games:

Date	Hours	Date	Hours
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

4. Address of place where bingo will be played: _____

a. Does the applicant own the premises or regularly occupy them for its general purposes? Yes No

b. If "No," from whom will the applicant rent the premises?

Name _____ Address _____

c. If premises are to be rented, attach Form 10, "Statement of Landlord."

Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Part E - Officers of Applicant

Office	Name of officer	Residence address	Age
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Part F - Members of Applicant who will be in charge of the games

Name of member in charge	Residence address	Telephone No. <small>(include area code)</small>	Age
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Part G - Members of Applicant who will assist in conducting the games

Name of member	Residence address	Age
_____	_____	_____
_____	_____	_____
_____	_____	_____

Part H - Names of other organizations whose members will assist in conducting the games

Name and address of organization	How related	Identification No.
_____	_____	_____
_____	_____	_____
_____	_____	_____

If more space is needed in any section of this application, insert extra sheets of paper.

Part I - Statement of Applicant and member(s) in charge

State of New Jersey

} ss.

County of _____

We do hereby each make the following statement, under oath, with respect to the foregoing application:

1. The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Bingo Licensing Law.
2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
3. The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
4. The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
5. For each occasion for which a license is sought, one or more of the members listed who are familiar with the Bingo Licensing Law and the Rules and Regulations, will be in full charge of, and primarily responsible for, the conduct of the games.
6. No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licensed Compensated Workers pursuant to N.J.A.C. 13:47-6A. All prizes offered for games conducted on a single occasion will not exceed the limit on the sum or retail value of prizes as provided by the Bingo Licensing Law (N.J.S.A. 5:8-25 et seq.) and N.J.A.C. 13:47-6.16 and 13:47-7.2.
7. All statements in the foregoing application are true.

Sworn and subscribed to before me this

_____ day of _____, 20 ____.

Notary Public (Print name)

Signature of Notary Public



Signature of Officer and Title

Signature of Member-in-Charge

Signature of Member-in-Charge

Signature of Member-in-Charge

Signature of Member-in-Charge

If more space is needed in any section of this application, insert extra sheets of paper.

Applicant's registration slip from the *Legalized Games of Chance Control Commission* must be presented to the Municipal Clerk with this application.