

TOWNSHIP OF CLARK  
Resolution 26-57  
February 2, 2026

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR AFFORDABLE HOUSING ADMINISTRATIVE AGENT SERVICES**

**WHEREAS**, the Township of Clark has a need to acquire Affordable Housing Administrative Agent services, including administration of affordable housing units, compliance with the Uniform Housing Affordability Controls (UHAC), court-approved Housing Element and Fair Share Plan obligations, and related program administration, as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

**WHEREAS**, the Township's Qualified Purchasing Agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

**WHEREAS**, the anticipated term of this contract is one (1) year commencing January 1, 2026 and ending December 31, 2026; and,

**WHEREAS**, Community Grants, Planning & Housing (CGP&H), 1249 South River Road, Suite 301, Cranbury, New Jersey 08512, has submitted a proposal indicating it will provide the above-described services for a total contract amount not to exceed \$36,800; and,

**WHEREAS**, CGP&H has completed and submitted a Business Entity Disclosure Certification, which certifies that CGP&H has not made any reportable contributions to a political or candidate committee in the Township of Clark in the previous one year, and that the contract will prohibit CGP&H from making any reportable contributions through the term of the contract; and,

**WHEREAS**, the Chief Financial Officer has certified the availability of funds pursuant to N.J.A.C. 5:30-5.4.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Township of Clark, County of Union, State of New Jersey, that it hereby authorizes the Mayor and/or Business Administrator to enter into a professional services contract with Community Grants, Planning & Housing (CGP&H) as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value Certification be placed on file with this resolution; and,

**BE IT FURTHER RESOLVED** that notice of this action shall be published in the official newspaper as required by law.

ATTEST:

APPROVED:

  
EDITH L. MERKEL, RMC  
Township Clerk

  
WILLIAM F. SMITH  
Council President