

**AGENDA  
SPECIAL COUNCIL MEETING  
430 WESTFIELD AVE., CLARK, NJ 07066  
April 5, 2021  
Municipal Building, Room 30  
7:30 pm**

**ROLL CALL:**

<b>Councilwoman Albanese</b> _____	<b>Councilman O'Connor</b> _____
<b>Councilman Mazzarella</b> _____	<b>Councilman Smith</b> _____
<b>Councilman Minniti</b> _____	<b>Councilman Toal</b> _____
	<b>Council President Hund</b> _____

**PLEDGE OF ALLEGIANCE TO THE FLAG: MOMENT OF SILENCE**

This meeting is in compliance with the Open Public Meetings Act as adequate notice of this meeting has been provided by sending written advanced notice of at least 48 hours to the Star Ledger, Union County Local Source, and TAP into Clark, by posting such Meeting Agenda on the Bulletin Board in Town Hall reserved for such announcements as well as the Official Website of the Township, and the proper filing of said Notice. Formal action may be taken at this meeting.

**ORDINANCES, APPROPRIATIONS AND CLAIMS:**

**INTRODUCTION OF PROPOSED ORDINANCES:**

- 1. 21-14 AN ORDINANCE TO SUPPLEMENT CHAPTER 347 ENTITLED “VEHICLES AND TRAFFIC” SECTION 36A ENTITLED “LEFT TURNS” OF THE CODE OF THE TOWNSHIP OF CLARK**
- 2. 21-15 CAPITAL ORDINANCE OF THE TOWNSHIP OF CLARK, IN THE COUNTY OF UNION, NEW JERSEY AUTHORIZING THE ACQUISITION OF A FULLY EQUIPPED STREET SWEEPER FOR THE DEPARTMENT OF PUBLIC WORKS AND ANY ANCILLARY COSTS RELATED THERETO, AND APPROPRIATING THE SUM OF \$240,000.00 AND PROVIDING THAT SUCH SUM SO APPROPRIATED SHALL BE RAISED FROM CAPITAL SURPLUS FUNDS OF THE TOWNSHIP OF CLARK**

**RESOLUTIONS:**

- 3. Budget Compliance Resolution allowing the Budget to be read by title**
- 4. Public Hearing and Adoption of the Municipal Budget for Calendar Year 2021**
- 5. Appointing Jennifer Kobliska as the Chief Financial Officer**
- 6. Appointing Thomas Ringwood as Class 1 Special Law Enforcement Officer**
- 7. Award of Contract to HBK IT for Information Technology and Network Support Services in the amount of \$1,750.00 per month**
- 8. Council as the Pool Utility: Award of contract to Clark Concession Operations, LLC for Operating and Maintaining the Pool Food Concession Stand for the 2021 Pool Season**

**PUBLIC COMMENTS:**

Each person addressing the Council shall first give his/her name and address to the Clerk. All remarks shall be addressed to the Council as a body and shall not exceed 10 minutes in duration.

**MAYOR, COUNCIL AND PROFESSIONAL COMMENTS:**

**ADJOURNMENT:**



TOWNSHIP OF CLARK  
Ordinance No. 21-15  
Adopted \_\_\_\_\_

INTRO 2

Introduced: April 5, 2021 Public Hearing: April 19, 2021

**CAPITAL ORDINANCE OF THE TOWNSHIP OF CLARK, IN THE COUNTY OF UNION, NEW JERSEY AUTHORIZING THE ACQUISITION OF A FULLY EQUIPPED STREET SWEEPER FOR THE DEPARTMENT OF PUBLIC WORKS AND ANY ANCILLARY COSTS RELATED THERETO, AND APPROPRIATING THE SUM OF \$240,000.00 AND PROVIDING THAT SUCH SUM SO APPROPRIATED SHALL BE RAISED FROM CAPITAL SURPLUS FUNDS OF THE TOWNSHIP OF CLARK**

**BE IT ORDAINED** by the Township Council of the Township of Clark, in the County of Union, New Jersey, as follows:

**Section 1.** The Township of Clark, in the County of Union, New Jersey, (The Township) is hereby authorized to acquire a Street Sweeper for the Department of Public Works, and any ancillary costs related thereto.

**Section 2.** The sum of \$240,000.00 is hereby appropriated for the Capital Purposes and ancillary costs related thereto, as described in Section 1 hereof (hereinafter referred to as "capital purpose"). Said appropriation shall be funded from the Capital Surplus Fund of the Township of Clark for the payment of the cost of said "capital purpose".

**Section 3.** Said purpose is a lawful capital purpose of the Township having a period of usefulness of at least five (5) years.

**Section 4.** The capital budget is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency therewith and the resolution promulgated by the Local Finance Board showing full detail of the amended capital budget and the capital program as approved by the Director, Division of Local Government Services.

**Section 5.** This Ordinance shall take effect at the time and in the manner provided by law.

Effective Date: May 12, 2021

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
**EDITH L. MERKEL, RMC**  
Township Clerk

\_\_\_\_\_  
**STEVEN M. HUND**  
Council President

\_\_\_\_\_  
**SALVATORE BONACCORSO**  
Mayor



TOWNSHIP OF CLARK  
Resolution 21-63  
April 5, 2021

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**WHEREAS** at least one (1) week prior to the date of the hearing a complete copy of the approved budget was delivered to the free public library and made available for public inspection; and

**WHEREAS** an Affidavit of Receipt of the Budget as attached hereto and made a part hereof has been obtained from the library pursuant to N.J.S.A. 40A:4-8; and

**WHEREAS** copies of the budget have been made available to each person requesting one at no charge.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Township of Clark, County of Union, State of New Jersey that upon passage of this resolution by a majority of the full membership that the law has been met allowing the budget to be read by title.

ATTEST:

APPROVED:

\_\_\_\_\_  
EDITH L. MERKEL, RMC  
Township Clerk

\_\_\_\_\_  
STEVEN M. HUND  
Council President

Res21/4-5BudgetCompliance-Library

	Motion	Second	Aye	Nay	Abstain	Absent
Albanese						
Mazzarella						
Minniti						
O'Connor						
Smith						
Toal						
Hund						
Entire Council						
<b>TOTAL</b>						

**MEMORANDUM**

**TO:** Megan Kociolek, Library Director

**FROM:** Edith L. Merkel, Township Clerk

**DATE:** March 26, 2021

**RE:** 2021 Municipal Budget

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Attached please find a copy of the 2021 Municipal Budget of the Township of Clark as Introduced and Approved by the Governing Body at a Regular Council meeting held February 16, 2021, 315 Westfield Avenue, Clark, New Jersey at 7:30 p.m.

Additional copies may be requested by email to the office of the Township Clerk, [clerk@ourclark.com](mailto:clerk@ourclark.com) and can also be viewed on the Township website at [www.ourclark.com](http://www.ourclark.com)

Upon receipt of the Budget please sign and date as indicated below. Return this memo as attestation that the delivery was made.

ATTEST:

RECEIVED:

  
Edith L. Merkel  
Township Clerk

  
Megan Kociolek  
Library Director

TOWNSHIP OF CLARK

Resolution 21-64

April 5, 2021

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**Adoption of the Municipal Budget of the Township of Clark for Calendar Year 2021**

**BE IT RESOLVED** by the Governing Body of the Township of Clark, County of Union, that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

\$17,994,001.00 for municipal purposes, and  
\$ 978,361.00 Minimum Library Levy

**SUMMARY OF REVENUES**

General Revenues	
Surplus Anticipated	\$ 2,250,000.00
Miscellaneous Revenues Anticipated	\$ 4,021,550.59
Receipts from Delinquent Taxes	\$ 450,000.00
AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	<u>\$ 17,994,001.00</u>
AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY LEVY	<u>\$ 978,361.00</u>
 Total Revenues	 <u><u>\$ 25,693,912.59</u></u>

**SUMMARY OF APPROPRIATIONS**

General Appropriations:	
Within "CAPS"	
Operations Including Contingent	\$ 16,881,243.00
Deferred Charges and Statutory Expenditures – Municipal	\$ 2,493,982.00
Excluded from "CAPS"	
Operations – Total Operations Excluded from "CAPS"	\$ 1,854,887.59
Capital Improvements	\$ 275,000.00
Municipal Debt Service	\$ 3,081,300.00
Deferred Charges – Municipal	\$ 107,500.00
Reserve for Uncollected Taxes (Include Other Reserves, if Any)	\$ 1,000,000.00
 Total Appropriations	 <u><u>\$ 25,693,912.59</u></u>

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 5<sup>th</sup> day of April, 2021. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2021 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

ATTEST:

APPROVED:

\_\_\_\_\_  
 EDITH L. MERKEL, RMC  
 Township Clerk

\_\_\_\_\_  
 STEVEN M. HUND  
 Council President

Res21/4-5BudgetAdoption

	Motion	Second	Aye	Nay	Abstain	Absent
Albanese						
Mazzarella						
Minniti						
O'Connor						
Smith						
Toal						
Hund						
Entire Council						
<b>TOTAL</b>						

TOWNSHIP OF CLARK  
Resolution 21-65  
April 5, 2021

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**WHEREAS** Terance O'Neill served as the Chief Financial Officer for the Township of Clark from January 7, 2008 and retired March 31, 2021; and

**WHEREAS** in accordance with N.J.S.A. 40A:9-140.10 in every municipality there shall be a Chief Financial Officer appointed by the Governing Body of the municipality; and

**WHEREAS** Jennifer Kobliska, as a Certified Municipal Finance Officer is qualified for the position of Chief Financial Officer in accordance with N.J.S.A. 40A:9-140.2, Certification Number N-1775.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Township Council of the Township of Clark, County of Union, New Jersey hereby appoints Jennifer Kobliska to serve as the Chief Financial Officer for the Township of Clark, commencing April 1, 2021 until December 31, 2021.

ATTEST:

APPROVED:

\_\_\_\_\_  
EDITH L. MERKEL, RMC  
Township Clerk

\_\_\_\_\_  
STEVEN M. HUND  
Council President

Res21/4-5AppointCFOKobliska

	Motion	Second	Aye	Nay	Abstain	Absent
Albanese						
Mazzarella						
Minniti						
O'Connor						
Smith						
Toal						
Hund						
Entire Council						
<b>TOTAL</b>						

TOWNSHIP OF CLARK  
Resolution 21-66  
April 5, 2021

**BE IT RESOLVED** by the Governing Body of the Township of Clark in accordance with the provisions of the Special Law Enforcement Officer’s Act (N.J.S.A. 40A:14-146.8 et seq.) and Pursuant to P.L. 1985 and Chapter 3, Section 3-29N of the Code of the Township of Clark, that it does hereby duly appoint Thomas Ringwood as a Class 1 Special Law Enforcement Officer to serve for the period commencing January 1, 2021 and concluding December 31, 2021.

ATTEST:

APPROVED:

\_\_\_\_\_  
EDITH L. MERKEL, RMC  
Township Clerk

\_\_\_\_\_  
STEVEN M. HUND  
Council President

Res21/4-5SpecialLawEnforc-Ringwood

	Motion	Second	Aye	Nay	Abstain	Absent
Albanese						
Mazzarella						
Minniti						
O'Connor						
Smith						
Toal						
Hund						
Entire Council						
<b>TOTAL</b>						

TOWNSHIP OF CLARK  
Resolution 21-67  
April 5, 2021

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**WHEREAS** there exists a need for Information Technology and Network Support Services for the Township of Clark; and

**WHEREAS** in accordance with NJSA 19:44A-20.5 proposals have been solicited through a fair and open process as advertised on the Official Website of the Township of Clark; and

**WHEREAS** one (1) proposal was received from HBK IT for the above-mentioned services and was publicly opened at 10:00 am on March 17, 2021; and

**WHEREAS** the Business Administrator and Chief Financial Officer have reviewed all documents required by the Request for Proposals (RFP) and recommend award of professional services contract to the firm of HBK IT, 100 Walnut Avenue, Suite 103, Clark, New Jersey 07066 in the amount of One Thousand, Seven Hundred Fifty Dollars (\$1,750.00) per month beginning April 1, 2021 and ending March 31, 2022.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Township of Clark, County of Union, State of New Jersey hereby awards a contract for Information Technology and Network Support Services to the firm of HBK IT in accordance with NJSA 19:44A-20.5 et. seq.; and

**BE IT FURTHER RESOLVED** that the Mayor and/or Business Administrator are hereby authorized and directed to sign a contract with said firm.

ATTEST:

APPROVED:

\_\_\_\_\_  
EDITH L. MERKEL, RMC  
Township Clerk

\_\_\_\_\_  
STEVEN M. HUND  
Council President

Res21/4-5AwardInfTech-NetworkSupportServ-HBKIT

	Motion	Second	Aye	Nay	Abstain	Absent
Albanese						
Mazzarella						
Minniti						
O'Connor						
Smith						
Toal						
Hund						
Entire Council						
<b>TOTAL</b>						

TOWNSHIP OF CLARK  
Resolution 21-68  
April 5, 2021

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**WHEREAS** the Clark Municipal Pool Utility has solicited bids for Operating and Maintaining the Pool Food Concession Stand for the 2021 season; and

**WHEREAS** one (1) bid was received on March 17, 2021 at 10:00 am; and

**WHEREAS** Clark Concession Operations, LLC, 75 Victoria Drive, Clark, NJ 07066 submitted a bid in the amount of \$7,050.00; and

**WHEREAS** the Business Administrator and Township Attorney have reviewed all the documents required by the bid specifications and recommend award of contract to Clark Concession Operations, LLC of Clark, New Jersey.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Township of Clark, as the Municipal Pool Utility, that it does hereby award a contract for the Operation and Maintenance of the Pool Food Concession Stand for the 2021 pool season to Clark Concession Operations, LLC of Clark, New Jersey in accord with the bid documents and upon payment by the vendor of the sum of \$7,050.00 to the Township and compliance with all the applicable terms and conditions as set forth in the aforesaid specifications.

ATTEST:

APPROVED:

\_\_\_\_\_  
EDITH L. MERKEL, RMC  
Township Clerk

\_\_\_\_\_  
STEVEN M. HUND  
Council President

Res21/4-5AwardPoolFoodConcession

	Motion	Second	Aye	Nay	Abstain	Absent
Albanese						
Mazzarella						
Minniti						
O'Connor						
Smith						
Toal						
Hund						
Entire Council						
<b>TOTAL</b>						